

Guidelines for 5th Convocation Online Registrations and Payment

Step 1:	Visit ASTU website www.astu.ac.in
Step 2:	Click on “Fifth Convocation Registration Link”
Step 3:	Select the appropriate option whether you have completed your degree/diploma through E-Samarth portal or ASTU- ERP/Old Software system.
Step 4:	For login: 1. Fill up your Registration No and Roll No in case of ASTU- ERP/Old Software system. 2. Fill up your Enrolment Number in case of E-Samarth.
Step 5:	Some information like Candidate’s Registration No, Roll No, Enrolment Number, Name, Programme Name etc. will be displayed. Kindly verify the same with your data.
Step 6:	Next Click on “ Convocation Application Form***** ” available in the left panel
Step 7:	Fill up all the fields and click on Save .
Step 8:	Next Click on Payment link available in the left panel
Step 9:	Next in Payment link Select Payment Category as “ Student Category ” And in Select Fees Category Select among: “5th University Convocation Fees For UG/PG/Ph.D Rs.3000/-” “5th university Convocation Fees For PG Diploma/ Diploma Rs.2000/-” (* Select any one Which is applicable to you)
Step 10:	Next fill up all the details required in the payment page and click Submit
Step 11:	Finally make your payment using your preferred payment method e.g. Credit card, Debit card, UPI, Net banking etc.
Step 12:	After Successful payment candidate will be able to Download Application Form / Acknowledgement / Hall Ticket Print.

Note: Kindly check your application status after 24-48 hours of Successful payment

Sd/-
Registrar,
Assam Science and Technology University